

RESOLUTION NO. 26-04

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF INDIAN RIVER SHORES, FLORIDA FOR THE THIRD AMENDMENT TO THE BUDGET FOR FISCAL YEAR ENDING 2026 AS PROVIDED; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town adopted the budget for FY 2025 – 2026 by Resolution 25-12 on September 23, 2025; and

WHEREAS, the Town amended the budget for FY 2025/2026 by Resolution 25-19 on November 20, 2025; and

WHEREAS, the Town amended the budget for FY 2025/2026 by Resolution 25-20 on December 11, 2025; and

WHEREAS, an analysis of the revenues and expenditures for the 7 months that ended on April 30, 2026 indicated that certain budget adjustments need formal approval by the Town Council.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Indian River Shores that:

Section I. The Town Council hereby makes the final amendment for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026 as identified as Exhibit "A." The revised appropriations, if any, are set out therein and are hereby made to maintain and carry on government functions of the Town of Indian River Shores.


Section II. This Resolution shall take effect immediately upon its adoption.

PASSED AND DULY ADOPTED at a Regular Meeting of the Town Council this 28th day of May 2026.



Brian T. Foley
Mayor

ATTEST:



Janice C. Rutan
Town Clerk



EXHIBIT "A" OF RESOLUTION 26-04
SUMMARY OF BUDGET CHANGES
FOR THE YEAR ENDED SEPTEMBER 30, 2026

**GENERAL FUND
REVENUES**

Revenue Description	Event Description	Amount
Property Taxes	Property tax revenue has been adjusted to reflect projected collections through September 30th, based on actual activity through April. The original budget was set at 96% of the gross levy, consistent with historical collection rates of 95%–97%.	\$ 45,000
Intergovernmental Revenues	Adjusted to reflect projected collections through September 30th across multiple state-distributed revenue sources. The firefighter supplemental revenue was not originally budgeted, as it had been netted against salary expenditures in prior years; this amendment establishes the related revenue	27,000
Grant Revenue	Grant revenue has been adjusted based on projected activity through the mid-year review, including a reduction for a grant that was not pursued, a FEMA reimbursement for administrative costs previously written off, and recognition of \$164,531 for the Vulnerability Assessment Grant following Council approval in February 2026.	154,503
Franchise Fees	Franchise fee revenue was not previously budgeted. The solid waste contract entered into in conjunction with the County includes a 6% franchise fee applicable to the Town. This amendment establishes budgeted revenue based on projected collections through September 30th.	43,000
General Government Administrative Fees	Adjusted to reflect projected activity through September 30th. Lien search fees were previously classified under Fines and Forfeitures; this amendment corrects the classification and establishes the related revenue estimate	11,000
Public Safety Service Charges	Public Safety Service Charges have been adjusted based on projected activity through September 30th. Law enforcement service charges and dog tag fees are trending above the original budget, while ambulance fee collections are projected to fall short.	(1,000)
Postal Center Fees	Postal Center fee revenue has been adjusted based on projected activity through September 30th. Stamp and metered postage sales are both trending below the original budget.	(13,000)
Fines and Forfeitures	Fines and Forfeitures have been adjusted based on projected activity through September 30th. The reduction reflects both the reclassification of lien search fees to General Government Administrative Fees and collections trending below the original budget.	(4,500)
Earned Interest	Earned interest revenue has been adjusted based on projected activity through September 30th. Interest rates have not decreased as much as originally anticipated, resulting in collections trending above the original budget.	13,000
Community Center Fees	Community Center rental revenue has been adjusted based on projected activity through September 30th.	3,000
Cemetery Fees	Cemetery fee revenue has been adjusted based on projected activity through September 30th.	(4,000)
Sale of Surplus Equipment	Adjusted to reflect completed sales during the fiscal year, including proceeds from four surplus vehicles not originally anticipated	42,325
Miscellaneous Revenue	Miscellaneous revenue has been adjusted based on projected activity through September 30th, with collections trending below the original budget.	(1,000)
Insurance Proceeds	Operating insurance proceeds of \$3,000 have been established for unanticipated insurance recoveries. Capital insurance proceeds for the ambulance came in below the original estimate, resulting in a reduction of \$60,500.	(57,500)
Trade-In Proceeds	Trade-in proceeds have been established reflecting the value received upon trade-in of the existing pumper truck in connection with the purchase of the replacement vehicle. This revenue was not previously budgeted as the trade-in was not anticipated at the time the original budget was adopted.	150,000

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FOR THE YEAR ENDED SEPTEMBER 30, 2026

Department	Event Description	Amount
Subscription Proceeds	Records subscription liabilities associated with the Revize LLC website hosting and Laserfiche document management agreements, recognized in accordance with GASB Statement No. 96.	47,436
Net Change In General Fund Revenues		\$ 407,828

EXPENDITURES

Department	Event Description	Amount
Town Council - Operating	One of the budgeted mailers has been reclassified to the Engineering Department in connection with the CRS Program.	\$ (3,500)
Town Manager - Operating	The Facilities Coordinator salary and related expenditures have been reclassified to the Facilities Department following the promotion to Facilities Director, effective April 2026. Vehicle-related expenditures have also been removed as the Town Manager accepted a car allowance in lieu of a Town vehicle.	(70,500)
Finance Department - Operating	Expenditures have been adjusted to reflect the current staffing model following the retirement and elimination of the HR Manager position and the creation of a Bookkeeper position. The prior cost allocation to the Postal Center has also been removed.	(54,500)
Postal Center - Operating	Postal Center cost of goods sold has been adjusted based on projected activity through September 30th. Stamp and metered postage sales are both trending below the original budget. In addition, the prior cost allocation from the Finance Department has been removed.	(30,625)
Facilities Department - Operating	Facilities Department expenditures have been adjusted to reflect the reorganization from Public Works, including the transfer of the Facilities Director salary and related costs from the Town Manager's budget, with a portion of those costs allocated across multiple funds based on administrative support responsibilities. Dune restoration funding has been removed as no sand restoration is planned for the current fiscal year, and \$15,000 in repairs and maintenance has been reclassified to capital outlay for the Beachcomber Lane gate. Remaining adjustments reflect projects coming in below original estimates, partially offset by utilities trending above budget.	(60,000)
Public Safety - Operating	Certain items originally budgeted as capital do not meet the capitalization threshold and have been reclassified to operating expenditures. These include fire hose, copiers, furniture, and float vests.	68,300
General Administration - Operating	Expenditures have been adjusted based on projected activity through September 30th. Insurance premiums came in below estimate and merit contingency was not fully utilized. Contractual services reflect the cost of an HR review not originally budgeted.	(36,000)
Information Technology - Operating	Expenditures have been reduced to reflect lower-than-anticipated costs for the server room upgrade and the reclassification of website and document management costs to capital under GASB 96.	(25,000)
Planning & Zoning Board/Code Enforcement - Operating	Code Enforcement expenditures have been reduced to reflect a reallocation of the Code Enforcement Officer's salary and related costs. The original budget allocated 30% of personnel costs to the Building Department; actual activity is trending above that allocation and has been revised to 50% for forecasting purposes, resulting in a greater portion of costs being charged to Building than originally anticipated.	(20,000)
Town Engineer - Operating	In February 2026, the Town Council approved an unbudgeted contract with Coastal Waterways to update the Town's Comprehensive Vulnerability Assessment. This amendment establishes the related engineering expenditures, offset by the grant revenue recognized in the revenue section of this amendment. In addition, one of the budgeted mailers has been reclassified from the Town Council budget in connection with the CRS Program	168,000

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SUMMARY OF BUDGET CHANGES
FOR THE YEAR ENDED SEPTEMBER 30, 2026

Department	Event Description	Amount
Town Council - Capital	Additional microphones and a wireless receiver are being purchased to improve sound quality for speakers during Town Council meetings.	7,516
Postal Center - Capital	The postage meter came in less than originally budgeted.	(2,500)
Facilities Department - Capital	Capital expenditure differences reflect the addition of the Beachcomber Lane gate, reclassified from repairs and maintenance	15,000
Public Safety - Capital	Certain items originally budgeted as capital do not meet the capitalization threshold and have been reclassified to operating expenditures. These include fire hose, copiers, furniture, and float vests.	(68,300)
Public Safety - Capital	The Public Safety Building Remodel did not use all of the contingency budget.	(100,000)
Information Technology - Capital	Establishes right-to-use assets for two subscription arrangements under GASB 96: the website hosting and content management system and the document management system	75,496
General Administration – Capital	The budget for the Chamber roof, HVAC, and cupola replacement has been adjusted to reflect updated project estimates.	(75,000)
Cemetery - Capital	The cemetery irrigation project was cancelled, releasing the related appropriation.	(25,000)
Transportation – Capital	The roadway capital budget has been increased to reflect additional appropriations needed for the Pebble Lane and Beachcomber Lane roadway and sewer improvement projects currently underway.	160,000
Net Change In General Fund Expenditures		\$ (76,613)

Other Uses/Contingencies

Category	Event Description	Amount
Other Uses – Assigned Reserves	An additional \$400,000 is being transferred from unassigned reserves to the Infrastructure Replacement Reserve to further fund future capital infrastructure needs	\$ 400,000
Other Uses – Unassigned Reserves	Reduction in unassigned reserves reflecting the transfer to the Infrastructure Replacement Reserve	(400,000)
Net Change In General Fund Other Uses/Contingencies		\$ -
Net Change In General Fund Total Reserves		\$ 484,441

Planning, Zoning & Building Fund Expenditures

Department	Event Description	Amount
Building Department - Operating	Pension contributions have been reduced as the Town was not required to make contributions to the general employee benefit fund in the current fiscal year. Professional services are coming in below budget, and training costs reflect the deferral of MCP classes to fiscal year 2026-2027	\$ (30,000)
Building Department - Capital	In February 2026, the Town Council approved the purchase of a new vehicle for the Building Department not originally budgeted. Additionally, a budget adjustment is needed to recognize the expansion of the building department facility.	1,096,500
Change In Fund Expenditures		\$ 1,066,500
Net Change In Fund Reserves		\$ (1,066,500)